

SOUTH CENTRAL RAILWAY

Office of the Principal,
Zonal Railway Training Institute, Moula-Ali,
Hyderabad-500040.

No.ZRTI/673/Online Training/Ref.Comml.

Date: 26.09.2020

Sr.DCM/SC, BZA, GTL,GNT, HYB & NED.

Sub: Online Training for Refresher Commercial revised training calendar- reg.

Ref: This office letter no ZRTI/673/online tng/2020 dt 01-9-2020.

<<<0>>>

1. Online Training Refresher programme for commercial cadre commenced from 07/9/2020 to 19/12/2020 as per the schedule framed for 12 weeks by avoiding the weeks where there are general holidays. Online Training programme for commercial cadre was conducted to 10% of the staff up to 26/9/20.
2. There are chances of full resumption of Train services to the end of December 2020. After resumption of train services it will be very difficult to the divisions to relieve the commercial staff for online Refresher courses. Hence, it is proposed to cover the balance 90% of commercial cadre staff for providing online refresher course to the end of December 2020 as detailed below:-.

- 2.1 The following weeks were not included in the Refresher online training calendar since General Holidays to be observed at ZRTI/MLY are falling in these weeks

From	To	Holiday Date	Day	Festival
19/10/2020	24/10/2020	23/10/2020 24-10-2020	Friday	Dussehra
09/11/2020	14/11/2020	14/11/2020	Saturday	Diwali

- 2.2 It is proposed to include the above two weeks in the Training calendar. General Holiday will be followed as per the ZRTI/MLY schedule and the Friday class (23/10/2020) will be conducted on Sunday (25/10/2020) followed by online examination in the afternoon session.
- 2.3 Further, the online training calendar was planned upto 19/12/2020 and the same will be extended to the end of December-2020. General Holiday on 25/12/2020 (Friday) will be followed as per ZRTI/MLY schedule and the Friday class will be conducted on 26/12/2020 followed by online examination in the afternoon session.
- 2.4 Staff attending online classes for Refresher commercial for CC/CSR/CCSRs, ECRC/RS-II/RS-I & TE/Sr.TE/Dy.CTI/CTI will be enhanced from 25 to 40 in each group.

REVISED TRAINING CALENDAR FOR REFRESHER COMMERCIAL CADRE

Commercial Clerks/Supervisors/Inspectors (CC/Sr.CC/CSR/CCSR/SCI/CCI)							
I	Sl.No	Batch No	Group No	No. of Trainees in each group	From	To	Total No. of Trainees in each Batch
	1	1/20	One	25	07.09.20	12.09.20	75
	2		Two	25			
	3		Three	25			
	4	2/20	One	25	14.09.20	19.09.20	75
	5		Two	25			
	6		Three	25			

Sl.No	Batch No	Group No	No. of Trainees in each group	From	To	Total No. of Trainees in each Batch
7	3/20	One	30	21.09.20	26.09.20	90
8		Two	30			
9		Three	30			
10	4/20	One	40	05.10.20	10.10.20	120
11		Two	40			
12		Three	40			
13	5/20	One	40	12.10.20	17.10.20	120
14		Two	40			
15		Three	40			
16	6/20	One	40	19.10.20	24.10.20	120
17		Two	40			
18		Three	40			
19	7/20	One	40	26.10.20	31.10.20	120
20		Two	40			
21		Three	40			
22	8/20	One	40	02.11.20	07.11.20	120
23		Two	40			
24		Three	40			
25	9/20	One	40	09.11.20	13.11.20	120
26		Two	40			
27		Three	40			
28	10/20	One	40	16.11.20	21.11.20	120
29		Two	40			
30		Three	40			
31	11/20	One	40	23.11.20	28.11.20	120
32		Two	40			
33		Three	40			
34	12/20	One	40	30.11.20	05.12.20	120
35		Two	40			
36		Three	40			
37	13/20	One	40	07.12.20	12.12.20	120
38		Two	40			
39		Three	40			
40	14/20	One	40	14.12.20	19.12.20	160
41		Two	40			
42		Three	40			
43		Four	40			
44	15/20	One	40	21.12.20	26.12.20	166
45		Two	40			
46		Three	43			
47		Four	43			
Total			1766			1766

II		Ticket Checking Staff (TE/Sr.TE/TTI/CTI)				
Sl.No	Batch No	Group No	No. of Trainees in each group	From	To	Total No. of Trainees in each Batch
1	1/20	One	25	07.09.20	12.09.20	50
2		Two	25			
3	2/20	One	25	14.09.20	19.09.20	50
4		Two	25			
5	3/20	One	30	21.09.20	26.09.20	60
6		Two	30			
7	4/20	One	40	05.10.20	10.09.20	80
8		Two	40			
9	5/20	One	40	12.10.20	17.10.20	80
10		Two	40			
11	6/20	One	40	19.10.20	24.10.20	80
12		Two	40			
13	7/20	One	40	26.10.20	31.10.20	80
14		Two	40			
15	8/20	One	40	02.11.20	07.11.20	80
16		Two	40			
17	9/20	One	40	09.11.20	13.11.20	80
18		Two	40			
19	10/20	One	40	16.11.20	21.11.20	80
20		Two	40			
21	11/20	One	40	23.11.20	28.11.20	80
22		Two	40			
27	12/20	One	40	30.11.20	05.12.20	120
28		Two	40			
29		Three	40			
30	13/20	One	40	07.12.20	12.12.20	120
31		Two	40			
32		Three	40			
34	15/20	One	40	14.12.20	19.12.20	120
35		Two	40			
36		Three	40			
44	15/20	One	40	21.12.20	26.12.20	120
45		Two	40			
46		Three	40			
47	16/20	One	40	28.12.20	02.01.21	160
48		Two	40			
49		Three	40			
50		Four	40			
Total			1440			1440

III	Enquiry-Cum-Reservation Clerks:(ECRC,RS-II & RS-I					
Sl.No	Batch	Group	No. of Trainees	From	To	Total
1	1/20	One	25	07.09.20	12.09.20	25
2	2/20	One	30	21.09.20	26.09.20	30
3	3/20	One	40	05.10.20	10.09.20	40
4	4/20	One	40	12.10.20	17.10.20	40
5	5/20	One	40	19.10.20	24.10.20	40
6	6/20	One	40	26.10.20	31.10.20	40
7	7/20	One	40	02.11.20	07.11.20	40
8	8/20	One	40	09.11.20	13.11.20	40
9	9/20	One	40	16.11.20	21.11.20	40
11	10/20	One	31	23.11.20	28.11.20	31
Total			366			366

The following division wise quotas are prescribed, same may be adhered while relieving the staff.

I. Commercial Clerks/Supervisors/Inspectors (CC/Sr.CC/CSR/CCSR/SCI/CCI)								
Quota for 10 weeks/Batches from 5/10/20 to 12/12/20								
Sl.No	PCCM/O	SC	BZA	GTL	NED	HYB	GNT	Total
1	03	38	34	19	9	9	8	120
Quota for 02 weeks/Batches from 14/12/20 to 26/12/20								
2	4	51	46	25	11	12	11	160

II. Ticket Checking Staff (TE/Sr.TE/TTI/CTI)							
Quota for 10 weeks/Batches from 5/10/20 to 28/11/20							
Sl.No	SC	BZA	GTL	NED	HYB	GNT	Total
1	25	22	16	6	6	5	80
Quota for 3 weeks/Batches from 30/11/20 to 26/12/20							
2	38	33	24	10	9	6	120
Quota for 1 week/Batche from 28/12/20 to 02/1/21							
3	50	44	31	13	12	10	160

III. Enquiry-Cum-Reservation Clerks:(ECRC,RS-II & RS-I)							
Sl.No	SC	BZA	GTL	NED	HYB	GNT	Total
1	18	12	5	2	2	1	40

No separate letters will be issued for each batch. Staff are to be identified and list is to be sent in MS-Excel format containing name, designation, station, mobile no.(whats app number) and email address of each trainee two days in advance to Chief Instructor Commercial e-mail address vipparthi.karunakar@gov.in.

Principal

Copy to : PCCM/SC: for kind information please
CTM/G&PP/SC: for information please
CCM/PS/SC: for information please